**BUSINESS ESSENTIALS**

**Element 4: Learning Outcome 11: Activity 1**

**Skills needed for successfully working in business: job description**

Using one of the job descriptions provided by your tutor:

* write an explanation for each section
* describe its relevance to an employee.

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| **Element of JD** | **Explantion and relevance**  |
| **E.g. job title** |  |
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